

BYLAWS

ARTICLE I Name

The name of this organization shall be THE COMPASS CLUB.

ARTICLE II Object

The purpose of the Club shall be the development of fellowship and acquaintance among new and transitioning residents and assimilation into the life and social activities of the community.

ARTICLE III Membership

Section A. QUALIFICATIONS: Any resident to the area who wishes to subscribe to the object of the Club, may apply and upon payment of dues, become a member.

Section B. LENGTH OF MEMBERSHIP: Membership shall continue as long as a member is current in dues and remains in good standing. Good standing shall be construed to include all duties of members as outlined by these by-laws.

Section C. DUES:

1. Annual dues shall be twenty-five dollars (\$25.00).

2. Dues shall be paid before an applicant can become a member of the club or any of its interest groups. A prospective member is eligible to attend two monthly meetings before dues are payable.

3. Any member who has not paid her dues by June regular meeting (refer to Article VIII, Section A) or paid via US Mail or other delivery service postmarked after June 1 will not be listed in the membership directory/yearbook and will be dropped from the membership. To be reinstated, she must pay twenty-five dollars (\$25.00) which covers the cost of membership and directory/yearbook.

4. New members joining after February 1 will pay dues of fifteen dollars (\$15.00) which includes the membership directory.

5. There will be a fee of twenty-five dollars (\$25.00) to have the newsletter printed and mailed out.

Section D. DUTIES OF MEMBERS:

1. It shall be the duty of all members to present their best effort to volunteer and participate in as many club activities and functions as possible, thereby fulfilling the objectives of the club.

2. Voting privileges shall be each and every member's right and responsibility for the entirety of her membership.

3. The Compass Club Membership Directory shall not be used as a marketing/advertising tool.

4. Our mission and object is to promote friendship. Harassment and/or bullying of members by others cannot be tolerated. This not only pertains to gossip, second hand information being passed, but now includes cyber bullying and unkind verbiage passed on Facebook, Twitter, Blogs and Tweets. These are the prominent, public social media venues in 2015 and future social media venues are included in this by-law. The content of the cyber space posts that are in question do not have to “name names, situations or thoughts” in order to be considered harassment.

Section E: Members that are found to be in violation of this by-law will be reviewed by the board. If deemed appropriate, the member in question will have her membership terminated.

ARTICLE IV Officers

Section A. The officers of the Club shall be Immediate Past President, President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Treasurer, who shall perform the duties usually required of such officers. They shall be elected by a majority vote by the members and hold the office for one (1) year but not more than two (2) consecutive terms.

Section B. Any member in good standing shall be eligible for election to any position on the board, except for the President who must have held at least one other position prior to election.

Section C. A member shall NOT be eligible to hold various positions on the board for more than seven (7) consecutive years.

Section D. Members not eligible for Board positions may work on committees and serve as interest group chairs.

Section E. A vacancy in any office shall be filled by a majority vote of the Executive Board.

ARTICLE V Election of Officers

Section A. The Nominating Committee will work with the President and Past President to prepare a slate of officers for the annual election.

Section B. At the April meeting, the Nominating Committee shall present one nominee for each office of President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. At that time, other nominations for an office may be made from the floor by any active member.

Section C. Nominees for the office of President shall have served on the Board.

Section D. The election of officers shall be conducted at the May Meeting. Candidates shall be elected by majority vote of those members present.

Section E. Appointments of Standing Committee Chairs shall be made by the

Nominating Committee.

Section F. The June meeting shall be installation of Executive Officers and Standing Committee Chairs.

ARTICLE VI Duties of Officers

PRESIDENT: The President shall preside at all meetings of the Club, Board, and Executive Board. In consultation with other officers, she shall appoint all standing committees as she shall deem necessary. She shall be an ex-officio member of each committee.

FIRST VICE-PRESIDENT: It shall be the duty of the First Vice President to preside at meetings of the Club, Board, and Executive Board in the absence of the President, and to be the Social Chair, as well as perform other duties as the President

SECOND VICE PRESIDENT: The Second Vice President shall assist the First Vice President in all the duties of her office.

RECORDING SECRETARY: It shall be the duty of the Recording Secretary to keep and record the minutes of each business meeting.

CORRESPONDING SECRETARY: It shall be the duty of the Corresponding Secretary to keep the record of membership, and attend to all correspondence necessary to the function of the club

TREASURER: The Treasurer shall have charge of all funds of the Club. She shall collect all dues, pay all bills approved by the Executive Board and club members, and make a written report of all receipts and expenditures of the club at its meetings.

ARTICLE VII Committees

Section A. **STANDING COMMITTEES:** Decorations, Fundraising, Membership, Newsletter, Philanthropy, Telephone, Communications, Interest Groups, Greeter/Hostess

Section B. **DUTIES AND RESPONSIBILITIES OF STANDING COMMITTEES:**

1. Decorations: Shall see that decorations are provided at Club functions.

2. Ways and Means: Fundraising, 50/50 and Bing

3. Membership:

- mail the printed newsletter to those members who do not have a computer
- Shall be responsible for the names of women as eligible for the Club
- maintain the mailing list
- collect membership dues

4. Newsletter: Shall be responsible for the publishing and electronic distribution of the newsletter once a month.

5. Philanthropy: Shall be responsible for all service programs of the Club.

6. Telephone: Shall notify all active members, by phone, card, or email, of each meeting, and take reservations for said meetings and for mixed parties.

7. Communications: Shall be responsible for publicizing the Club and its groups.

8. Interest Groups: Shall coordinate and report on existing and proposed interest groups

9. Greeter/Hostess shall be responsible for greeting members, guests and providing name tags.

ARTICLE VIII Meetings

Section A. Regular Meetings:

Regular meetings of the Club shall be held the first Tuesday of every month. The regular meeting shall consist of a business meeting, social period, and program. The regular meeting may be changed at the discretion of the Board, provided that due notice of such change shall be given to all members of the Club.

Section B. ANNUAL MEETING: The May meeting shall be the designated time at which the election of executive officers and committee chairs to serve for the ensuing year shall take place.

ARTICLE IX Resolutions and Subscriptions

No resolutions or motion to commit the Club on any matter shall be considered by the Club until it has been discussed by the Board. Such resolutions or motions, if offered at a Club meeting, shall be referred without discussion to the Board, which after having given due consideration to the matter, shall submit its recommendation.

The Club may proceed to take such actions as may seem proper to the majority of the members.

ARTICLE X Bylaws Amendment

Notice regarding amendments shall be published in the newsletter and announced at the regular meeting one month prior to consideration. By laws may be amended at any regular meeting after the aforementioned rules have been met. A two-thirds vote of the members in good standing attending the meeting is required.

ARTICLE XI Rules

The rules contained in **ROBERTS RULES OF ORDER, REVISED**, shall govern this organization in all phases when not in direct conflict with the present Bylaws.

COMPASS CLUB STANDING RULES effective 8-17-23

1. Announcements at luncheons
2. Philanthropy process
3. Bingo and 50/50 rules and process
4. Luncheon reservations made but member didn't show up
5. Installation of officers
6. When to send flowers
7. Board thank you
8. Electronic Voting

Announcements at luncheons:

Luncheon attendees are welcome to share a **brief** announcement about a charity they are part of. Announcements to promote a for-profit business whether personal or otherwise are not permitted.

Philanthropy process:

Each year the club votes on a charity for the following year's philanthropy project. By April 1st of each year members are encouraged to submit to the Philanthropy Chair the name of a charity they would like to nominate. The club prefers local charities that do not have big fundraisers and for whom our small donation will have an impact. The nominator should include a paragraph about the organization when the nomination is submitted. The board will winnow these down to about 3 charities. Those 3 will be included in the May newsletter and those present at the May luncheon will vote on them. The one with the most votes (does not need to be a majority) will be selected as the charity for the following year. If the vice presidents want, they can schedule presentations about each nominated charity at the April luncheon.

The Philanthropy Chair will determine how to raise the money for the charity. There has normally been a raffle at most luncheons with a prize of the Chair's choice given out. Tickets are typically a dollar each or 6 for \$5. This process is entirely up to the Chair so it may not be the same from year to year.

Bingo and 50/50 rules and process:

Each year the program at one luncheon is a game of Bingo. Cash prizes are given out to the winner(s) of each game. We typically play 10 games.

There is a 50/50 drawing at most luncheons to raise money for the club. Tickets are a dollar each or 6 for \$5. The money raised is split in half and the winner of the drawing gets half and the club keeps half.

Luncheon reservations:

The rule is that “a reservation made is a reservation paid.” If a member has made a reservation but does not come to the luncheon the treasurer will send out a letter asking for payment for the luncheon. The reason we need to do this is that the venue/caterer charges us for the number we guaranteed or the number of attendees, whichever is greater. Normally the reservations are due by the Thursday prior to the Tuesday luncheon.

Installation of officers:

The installation of officers for the coming year is held at the June luncheon. The president is responsible for getting small gifts for the current board members. She calls them up to the front, saying a few words about their board position and gives them the gift. It is frequently a few flowers and a \$35 gift card. Then those who are not returning to serve another year are asked to sit down and the new board members for the coming year are invited up and given flowers. The President will announce what their board positions will be and thanks them for volunteering to serve.

The Reservation/Phone Chair is responsible for getting \$25 gift cards for the callers, if there are any, and handing them out next. The Vice Presidents are responsible for getting a \$150 gift and a card for the President and presenting it after all the other presentations are finished.

When to send flowers:

When a current Compass Club member passes away flowers are sent to the family. This is the only time flowers are sent. When a member is ill or a spouse passes away a card will be sent by the Corresponding Secretary.

Board thank you:

In addition to the small gifts at the installation of officers, the board is taken to lunch in lieu of a December board meeting. The President normally makes the arrangements and the lunch is paid for from the President's budget. The lunch includes one adult beverage per person if wanted.

Electronic Voting:

Email, text or other electronic voting by the Board and by the membership is acceptable as needed.

These rules are approved by the Compass Board and can be changed by a majority vote of the Board, including dollar amounts for luncheons and for prizes and gifts.